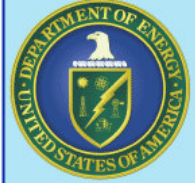




# IDW Communiqué



I-MANAGE Data Warehouse: *Your link to DOE's Corporate Business Systems*

September 14, 2005

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### Program Office Interviews

Throughout the month of August, the IDW team conducted interviews with twenty-two program offices regarding the IDW system. The IDW team asked each program office three questions:

1. How do you like the system? Are you able to use it easily?
2. Is the data accurate? If not, what are the specific areas in question?
3. What do you need that you are not currently seeing through the IDW?

The responses received from these interviews will help users gain added functionality within the IDW. A list of the Top 20 program office requests has been compiled and is located on the IDW website under the I-MANAGE: IDW User Resources link.

From these interviews, the IDW team reprioritized the IDW rollout schedule to better align to user needs.

### Releases 1.2 and 1.2.1

Due to the feedback received from the program office interviews, the original September upgrade was changed to better meet your needs. Releases 1.2 and 1.2.1 now offer you increased functionality. For example, as requested by the Program Offices, there are now four new Funds Control reports and an Uncosted/Unpaid Report. There is also a new Small Business Socioeconomic Report that was needed by the field. The chart below lists these increased functions, along with nine others, and how they impact you as the user.

<u>Release Number</u>	<u>Release Date</u>	<u>Functionality</u>	<u>User Impact</u>
1.2	9/6/05	<ul style="list-style-type: none"><li>- Update Legacy Reporting Environment</li><li>- End User Password Administration Tool</li><li>- 11 Summary Financial Management Reports</li><li>- New LTD Data Structures</li><li>- Revised Liq. Status &amp; Funds Detail Reports</li><li>- 14 Revised SOOA Reports Based on Detail Folder</li><li>- 4 New Funds Control Reports</li><li>- Uncosted/Unpaid Report</li><li>- Small Business Socioeconomic Report</li></ul>	<ul style="list-style-type: none"><li>- Technical improvement</li><li>- End users can reset passwords without calling the help desk</li><li>- Additional, requested reporting options</li><li>- Provides daily GL balance information</li><li>- Lower level of detail than currently available</li><li>- Supports use of Reporting Entity, WFO, in PLUS</li><li>- Requested by Program Offices</li><li>- Requested by Program Offices</li><li>- Requested by Field</li></ul>
1.2.1	9/12/05	<ul style="list-style-type: none"><li>- Interface from FDS</li><li>- New AFP Data Structures</li><li>- 10 Status of Obligational Authority Reports</li></ul>	<ul style="list-style-type: none"><li>- Access to budget data in IDW</li><li>- Supports Ad-Hoc reporting</li><li>- Requested by Program Offices</li></ul>

## August Month End

The month of August was closed on August 31st. This August data is now available to you. Measures were taken to ensure a clean month end in August and reduce inconsistencies within the data by only opening one period at a time, thereby eliminating the issue of obligations appearing in the wrong reporting period. Due to these changes, you should feel confident about running August reports.

## Organization Code

Field Offices now have the option of controlling funds at the reporting entity level. In order to view reports at the level of detail suitable for your needs, you must set up your organization code. If you would like to be able to control funds at this level, allocations must be established by reporting entity and object class as part of their budget process to load allocations in STARS. To do this, new reporting entities must be established or descriptions need to be changed on existing reporting entities by submitting requests to [STARS-Values@hq.doe.gov](mailto:STARS-Values@hq.doe.gov). Check with your corresponding field office to make sure they have not already initiated a request to EFASC for this change. The request must detail whether the reporting entity should have hard funds control at the reporting entity level, or if it should roll up with other reporting entities to a higher level of funds control and which reporting entities are supposed to roll up together. Once your request is submitted, someone will assist you.

## How to Report Allocations

As you may be aware, many AFF values are associated with higher-level or “parent” values, through defined hierarchies. Some hierarchies are further classified as rollup groups. Rollup groups are a key component of funds control. However, not all segments have hierarchies or rollup groups. For example, in the Appropriation Year segment, 2006 does not roll up to 2005 because these are parallel values and cannot be arranged into a parent-child hierarchy.

For funds control, key rollup groups are defined for the program segment and the reporting entity segment. In addition to rollup groups for funds control, other additional hierarchies have also been defined. For example, for the program segment, the Assistant Secretary parent-child hierarchy permits reporting of programs by Assistant Secretary. Although the program segment can be viewed at the Assistant Secretary level for reporting purposes, there is no hard funds check at this level. The rollup group defined in the program segment for funds control is the Congressional Control hierarchy. As such, you are strongly encouraged to use one of the new funds control reports that uses the Congressional Control rollup hierarchy. Using the Congressional Control rollup hierarchy will give you a more accurate view of the available budget and spending thresholds in your Programs.

You should be aware that the Congressional Control rollup hierarchy, which is equivalent to your legacy obligational control level, permits calculation of summary balances for allocations and obligations for funds control purposes. Summary balances for allocations are not automatically available for B&R levels between the Congressional Control parent and the child level. Note that reports could be produced to sum allocations at these intermediate levels; however, no funds control would take place at this intermediate level. Additional information on funds control in STARS is available on the IDW website under the I-MANAGE: IDW User Resources link.

## In Future Issues

1. Year End Processing
2. Future Release Information
3. Information Regarding Plus User Training

## IDW Project Information

**I-MANAGE Program site:** <http://www.mbe.doe.gov/me2-5/i-manage/>

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